
	<p style="text-align: center;"><b>कार्यालय, रक्षा लेखा नियंत्रक</b> <b>उदयन विहार, नारंगी, गुवाहाटी-781171</b> <b>OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS</b> <b>UDAYAN VIHAR, NARANGI, GUWAHATI-781171</b> Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email – cdaguwadmin1a.dad@hub.nic.in</p>	
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**Circular No. 77**

**To**

1. All Sections of Main Office, CDA Guwahati
2. All Sub-Offices including IFA offices under CDA Guwahati Organization

**Subject: DAD Establishment: Volunteers for Hard stations.**

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Please find enclosed HQrs CGDA letter No. AN/X/10050/12-2026/Volunteer (Hard) dated 16/06/2026 on the above subject.

2. In this connection, all eligible and willing AAOs and staff may forward their names to this Office in the prescribed format enclosed as Annexure –A1 latest by 24/06/2026 (email: [cdaguwadmin1a.dad@hub.nic.in](mailto:cdaguwadmin1a.dad@hub.nic.in)), for onward submission to HQrs Office.

3. Volunteers received after the scheduled date will under no circumstance be entertained.

**File No. AN/1A/01/CIRCULAR/Vol-XIII**

**Dated: 17/06/2026**

Enclosure: As above.

  
**(John Bosco Buq)**  
**Dy. Controller (AN)**



# रक्षा लेखा महानियंत्रक कार्यालय

उलान बटार रोड, पालम, दिल्ली छावनी-110010

**CONTROLLER GENERAL OF DEFENCE ACCOUNTS**

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665500/68

Fax: 011-25674777

email: [admnx.cgda@nic.in](mailto:admnx.cgda@nic.in)

web: [www.cgda.nic.in](http://www.cgda.nic.in)

विकसित भारत  
अभियान

No. AN/X/10050/12-2026/Volunteer(Hard)

Dated: 16.06.2026

To

All PCsDA / CsDA  
(through WAN)

**Subject: DAD Establishment: Volunteers for Hard stations**

The Competent Authority has decided to invite applications of volunteers from amongst AAOs/Sr.Adrs/Auditors/Clerks/Steno & MTS, who have completed minimum 03 years stay at their present serving station, for posting to hard stations (Annexure enclosed). Therefore, details of volunteers (including volunteers from PIFAs/IFAs offices under their proforma control) may please be obtained and forwarded to this office.

2. The officials may also be informed that only those, who will be having a residual service of at least 05 years at the time of posting, will be considered for posting to hard station. In case, the applicant has applied for transfer to some other station through the volunteer list or any other panel, an endorsement may be made against his name in the remarks column of Annexure 'B-1'.
3. They shall invariably be repatriated to their first choice station as per administrative feasibility. Three choice stations shall be called for and in the event it is not administratively feasible to post in first choice station, individuals will be posted to second or third choice stations.
4. The tenure of the individual will start from the date of joining at the station till completion of minimum prescribed period at that particular station. Any deviation from the stipulated period would be on exigency of service and only in exceptional circumstances. The minimum physical stay will be 20 months for two years tenure and 10 months for one year tenure.
5. Individual should apply for specific stations (priority-wise) of the ibid circulars (as per annexure attached) and will be posted at Hard stations subject to requirement thereon considering other relevant factors including APAR Grading, Service Profile etc. It is also brought to the notice of all that a panel will be made in this regard amongst all eligible volunteers and will be considered for posting as per existing vacancies at the stations. The panel will remain valid till 31.12.2026 and

the individuals who once apply will not be allowed to withdraw during the validity of this panel. Further, the individuals who have earlier volunteered for posting at hard stations in response to HQrs letter dt. 02.12.2025 and 23.03.2026 but have not been transferred till date, may also apply afresh.

6. It is, therefore, requested to obtain and forward the application (in original) of all the volunteers in Annexure 'A-1' along with connected data in Annexure 'B-1' by 29.06.2026. Annexure 'B-1' and 'C' containing individual details & service profile, clearly showing the sections served/serving, may also be forwarded in MS Office Excel through E-mail ([admnix.cgda@nic.in](mailto:admnix.cgda@nic.in)- for AAOs) and [admnx.cgda@nic.in](mailto:admnx.cgda@nic.in) -for staff).

7. Nil report is also required.

Enclosure: As above



(Rahul Eknath Karale)

Sr.Dy. CGDA (AN)

Copy to :

1. AN-IV (Local) : For information and similar action with reference to above please.
2. IT &S Section(Local) : For uploading on WAN please.

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(K.P. Singh)  
Sr. AO (AN)

**For AAOs**

Sl. No.	Station
1	Bhadarwah
2	Dimapur
3	Durbuk
4	Imphal
5	Jagdalpur
6	Kargil
7	Karwar
8	Lansdowne
9	Leh
10	Pachmarhi
11	Padam
12	Pinegrove
13	Port Blair
14	Ranikhet
15	Roing
16	Srinagar
17	Tenga Valley
18	Ying Kiong

**For SA/Aud/Clk**

Sl. No.	Station
1	Aizwal
2	Akhnoor
3	Along
4	Baramula
5	Bhadarwah
6	Bhuj
7	Daporjio
8	Dharangadra
9	Dharchula
10	Dimapur
11	Doom Domma
12	Durbuk
13	Hanle
14	Imphal
15	Jhakri
16	Joshimath
17	Kalimpong
18	Kargil
19	Karu
20	Karwar
21	Khirmu
22	Khumbathang
23	Khundru
24	Kupwara
25	Lakshadweep
26	Lansdowne
27	Leh
28	Leimakhong
29	Munsiyari
30	Naharlagun
31	Naliya
32	Pachmarhi
33	Padam
34	Paradip
35	Partapur
36	Passighat
37	Pinegrove
38	Poonch
39	Porbander
40	Port Blair
41	Rajouri
42	Ranikhet
43	Roing
44	Sapper
45	Srinagar
46	Tawang
47	Tenga Valley
48	Tezu
49	Umroi
50	Uttarkashi

**For Steno**

Sl. No.	Station
1	Kargil
2	Naharlagun
3	Passighat
4	Ranikhet

**For MTS**

Sl. No.	Station
1	Karwar
2	Lansdowne
3	Pachmarhi
4	Porbander
5	Ranikhet
6	Srinagar

Sr. AO(AN-X)



14	Whether EDP trained (Yes/No) (if yes, specify project)			
15	APAR GRADING (Upto two decimal places)	2024-25	2023-24	2022-23
16	Brief Grounds for transfer:			
<p><i>Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION &amp; TEST REPORTS) in respect of medical cases and Service certificate showing Station &amp; Department from the employer in case of spouse.</i></p>				
17	<b>UNDERTAKING</b>			
<p>It is to undertake that the information furnished above are correct.</p>				
18	Date: ___/___/20___	[SIGNATURE OF APPLICANT]		
<p><b>(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)</b></p>				
<p><i>(To be filled by the Controller's office)</i></p>				
19	<b>GROUND FOR RECOMMENDATION</b>			
<p>(Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)</p>				
20	if Not recommended reason thereof	_____		
21	Whether any disciplinary case is pending against the individual.	_____		
22	Date: ___/___/20___	[SIGNATURE AND SEAL OF GO(AN)]		